



Mmogo re šomela diphetogo!

DEPARTMENT:
EXECUTIVE SUPPORT -
OFFICE OF THE MAYOR

Enquiries: Senior Manager Corporate Services
Matlala M.K (013 265 8600) Date: 06th March 2017

Makhuduthamaga Local Municipality, situated in Jane Furse is an equal opportunity employer, and hereby invites suitably qualified candidates to apply for the under-mentioned vacancy.

ADVERTISEMENT: MUNICIPAL MANAGER
(A five (5) years performance-based employment contract)

REMUNERATION:

Total cost to company package: **R930 409 Minimum to R1 ,204,463 Maximum**
(Offer of remuneration will be determined in line with the guidelines as set out in Notice 578 published in Government Gazette No.40118, 4 July 2016)

MINIMUM REQUIREMENTS:

A Degree in Public Administration/Political Science/Social Science/Law or equivalent; Minimum of 5 years work-related experience at senior management level; Have proven successful institutional transformation within public or Private sector Core competency requirement as described in Regulation 805 dated 1st August 2006, Code B driver's license; No criminal record. Minimum Competency levels, 2007 (gazette 29967 of 15 June 2007) as stipulated in regulation 15 and 18 will be an added advantage

KNOWLEDGE:

- ❖ Advanced knowledge and understanding of relevant policy and legislation
- ❖ Advanced understanding of institutional governance systems and performance management
- ❖ Advanced understanding of council operations and delegation of powers;
- ❖ Good Governance
- ❖ Audit and risk management establishment and functionality; and
- ❖ Budget and finance Management

KEY PERFORMANCE AREAS:

- ❖ Responsible for the overall management of the municipality;
- ❖ Provide general strategic management to ensure that the municipality meets the five (5) Key Performance Areas;
- ❖ Ensuring the development and implementation of strategies that will have a measurable positive impact on organisational productivity and financial performance;
- ❖ Provide advisory service to the Mayor and Council regarding policy issues;
- ❖ Handling the implementation of the Integrated Development Plan;
- ❖ Handling internal and external customer relations;
- ❖ Ensuring implementation of the council's policies, council resolutions and relevant National and Provincial legislation;

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TEL
013 265 8600

EMAIL / WEBSITE
info@makhuduthamaga.gov.za
CUSTOMER CARE:013 265 8616

FAX
013 265 1975



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- ❖ Ensuring the development of a Performance Management System as prescribe by law;
- ❖ Ensuring adherence to generally accepted Municipal accounting and administrative practices and procedures;
- ❖ Ensuring that the council vision and strategies are achieved through team-work and co-operation, managing the provision of services to the local community in sustainable manner.

CONDITIONS:

1. Each applicant must submit the following:

- ❖ Completed “Application form for Senior Managers” which can be downloaded from the Makhuduthamaga Municipality web-site on www.makhuduthamaga.gov.za
- ❖ A signed application letter;
- ❖ A comprehensive CV;
- ❖ Certified copies of qualifications, ID & Driver’s Licence

2. All shortlisted applicants shall be subjected to security vetting rigorous verification of qualifications and references as well through evaluations and the establishment of possible and criminal records;

3. The candidates will be required to disclose all financial interests

4. The appointment of successful candidate is subjected to the signing of employment contracts and performance agreements in terms of Section 57 of the Municipal Systems Act. The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers

5. No faxed or e-mailed applications will be accepted;

6. The Municipality reserves the right at all times not to appoint.

7. No late applications will be considered.

8. Applications for all this position should be forwarded to:

The Mayor, Makhuduthamaga Local Municipality, Private Bag X434, Jane Furse 1085 or hand-delivered to 01 Groblersdal Road. Jane Furse 1085 on or before the **31st March 2017**

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

Makhuduthamaga Local Municipality is an equal opportunity and Affirmative action employer. People with disabilities are encouraged to apply

